

World Health Partners

Request for Quotations from Registered Travel Operators to Provide Hired Taxis/Cars as and When Required Basis

For

TB Services for the Districts of Punjab and Haryana under the Global Fund Supported Project "Integrated Pediatric TB and Technology-Enabled Active Case Finding (ACF)" Implemented by SAATHII and World Health Partners

Bid Open Date	August 5, 2026
Bid Closing Date	August 15, 2026
Bid Closing Time	16:00 HRS
Application Link	https://forms.gle/Hw3eKKyYjScPAgwe9

1. Introduction

The Integrated Pediatric TB and Technology-Enabled Active Case Finding (ACF) Project, funded by The Global Fund, is being implemented by SAATHII as Principal Recipient (PR) under the guidance of the Central TB Division (CTD) and SR partners under the guidance of the State TB Office. The key purpose of the project is to provide technical assistance to the National TB Elimination Program (NTEP) in seven states to increase the access and availability of pediatric TB services across all levels of the health system in both public and private health sectors, and to identify new TB cases among key vulnerable populations in 42 selected districts using AI technology-enabled Handheld X-ray devices.

World Health Partners (WHP) is a non-governmental organization that sets up programs to bring sustainable healthcare within easy access to underserved and vulnerable communities. It innovatively harnesses already available resources more efficiently by using evidence-based management and technological solutions. WHP is best known for its programs focused on Tuberculosis, primary healthcare, family planning, MNCH, and mental health. The organization uses all available resources — both in the public and private sectors — to ensure that people living in any part of the project area will have access to high-quality treatment.

To support the aforementioned project, registered travel operators are requested to submit their quotations for the Kaithal, District in the State of Haryana and Moga, District in the State of Punjab.

2. Objective of RFQ

- The primary objective of this RFQ is to invite quotations from bidders who can provide hired vehicle services for the ACF campaign. The aim is to engage a hired vehicle to transport KVP (Key Vulnerable Population for TB) or beneficiaries (collectively called KVP) to the government or private partnered CXR centre for the early identification of TB.

3. Bidder's Eligibility Criteria

- The vehicles must have a valid commercial license (RC) under the District Transport Office (DTO), along with valid and up-to-date insurance, PUC certificate, and other applicable registration/license/papers.
- Vehicles should be in excellent running condition and should not be more than ten (10) years old.
- The bidders should have, preferably, a valid GST registration certificate, if applicable.

- Should be capable of providing professional and skilled driver(s), having a valid driving licence.
- Should be able to manage vehicle rotations and driver's duties/shifts on their own, for hassle-free service.
- The bidder should have an SUV vehicle with a seating capacity of 6, and a Sedan vehicle with a seating capacity of 4 or more, excluding the driver.

4. Scope of Hired Vehicle Services Provided by the Bidders

The project is collaborating with a hired vehicle provider for transportation services to the KVP, so as to identify TB and other diseases among the population that the project serves.

- The bidder shall have more than 1 vehicle (maximum 3) available to provide services. When more than 1 vehicle is required in a day, prior information will be given at least 12 hours before the time of travel.
- The hired vehicle will transport the population identified/referred by the project from community camps, household visits, or any other service delivery points. The terms 'beneficiary' and 'Key Vulnerable Population (KVP)' are used interchangeably.
- The vehicle should have valid documents of registration (RC), insurance, Pollution (PUC), and other mandatory requirements. Maintenance/cleanliness of the vehicle shall be borne by the selected agency. The car must be kept clean (interior & exterior) and periodically serviced.
- The bidder shall be responsible for providing vehicles with a driver. The driver of the car should have an up-to-date, valid driving license and should know the roads of the district/block level.
- It is the responsibility of the selected agency to check the antecedents of the drivers engaged with the hired vehicles and ensure that drivers' conduct is clean and does not cause any hassle to the transportees.
- The driver should mandatorily have a mobile phone. The driver engaged should not be out of communication by switching off the mobile phone.
- Vehicles may be required on Sundays and other government holidays, and also beyond normal working hours in some instances.
- A record of the actual KM run by the vehicle shall be maintained in the log book daily, duly signed by the driver and the official using the vehicle (a sample log sheet is given at Annexure I).
- Any breakdown of the vehicle is to be addressed by the bidder immediately, and in such an instance, the bidder shall arrange another vehicle immediately to ensure uninterrupted supply of services.
- The bidder has to provide all the vehicles to be deployed under this contract at the time of MoU signing, as part of the documentation requirements mentioned in the bidder eligibility criteria.

5. Documentation

- The project will provide a trip request with information about the beneficiary to be transported for the CXR investigation.
- The hired vehicle must maintain the trip request form and submit it along with the monthly invoice.
- After completion of each month, for each hired vehicle, the vendor must submit an invoice including tax, with details of the number of working days and trips conducted.
- This invoice should be sent to World Health Partners by the first week of the next month. The invoice must be supported by:
 - Trip request slip
 - Vehicle log book along with duty slip

6. Bid Submission Process

Interested bidders are requested to submit their quotations along with the following mandatory documents:

- Copy of GST (if applicable)
- Copy of PAN Card
- Details of each vehicle, including: copy of the vehicle's RC, insurance, and PUC certificate; vehicle model name; and seating capacity excluding driver, etc.
- Details of driver: driving license
- The financial quotation must be submitted as per the attached Annexure – 1, along with the above-mentioned documents.

7. Duration of Contract

- The contract is valid for a period of 6 months from the date of signing, or until the Client, along with the government, makes arrangements for providing CXR at the community level through a portable X-ray device, whichever is earlier.
- The extension of the contract will be done based on project requirements and guidance from the funder and the government.
- Either party may terminate this MOU upon the other party's failure to perform its obligations, if the failure is not rectified within seven (7) days after receiving written notice.
- The parties may mutually terminate this MOU at any time, without assigning any reason, by providing 15 (fifteen) days' advance written notice to the other party.

8. Evaluation Criteria

- Cost of transportation submitted by the bidder, as per Annexure – 1 attached to this document.
- Past similar work experience working with the government/NGO, etc., in the last 3 years.

9. Terms and Conditions

- The procurement unit considers the block as a unit.
- Payment will be made as per the agreed rate contract upon submission of agreed invoice documents.
- The MoU/contract will be terminated based on mutual agreement in cases of delay in service, quality of service, non-compliance with registration/certification, or delay in payments.
- World Health Partners (WHP) reserves the right to invite fresh bids with or without amendment of the RFQ at any stage, or to terminate the entire bidding/selection process at any time, without any liability or obligation to any Bidder and without assigning any reason whatsoever.
- A Bidder shall not have a conflict of interest that affects the bidding process. Any Bidder found to have a conflict of interest shall be disqualified.
- All Bidders are required to submit their Bid in accordance with the terms outlined in this RFQ.
- Notwithstanding anything to the contrary contained in this RFQ, the detailed terms specified in the agreement shall have an overriding effect.
- Responses to quotes must be received no later than the date and time indicated in the RFQ.

If you have any query or concern, please contact Mr. Ritesh Kumar on mobile: 9560955884, or write to ritesh@whpindia.org.

Annexure 1: Quotation Format

Kindly provide the quotation in the prescribed format below, duly stamped and signed by the bidder.

Quotation Submission Date: _____

District Applied For: _____

Name of the Agency / Vehicle Owner: _____

Complete Address (Garage): _____

PAN No.: _____

GST Number (if available): _____

Total Number of Vehicles for Renting: _____

Details of the Vehicle and Financials:

Sr. No.	Particulars	Type of Vehicle: Sedan
1.	Vehicle model (Manufacturing company)	
2.	Working hours of the car (in Hour)	
3.	Seating capacity excluding Driver (in number)	
4.	Per day 80 Km/8-hour transport charges including tax and driver charges	INR _____
5.	Per day 100 Km/12-hour transport charges including tax and driver charges	INR _____
6.	Extra Km charges (per Km)	INR _____
7.	Extra hour charges (per hour)	INR _____
8.	Night Charges	INR _____
9.	Advance intimation for additional vehicle (more than 1 vehicle, maximum 3 vehicles) in days	

Note: If there is a different model with different rental charges, please provide a separate table for it. If the rental charges are the same, the table above is sufficient.

Annexure 2: Vehicle Log Book

Vehicle No.: _____

Name of the Driver: _____

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